

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, December 15, 2010 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark
Chris Colbert
Patricia Griffin
Kirk Martin
Bruce Miller
Scott Tracy**

Absent: **William Gilbert**

Staff: **Karen Ramsdell, Airport Director
Hazel Johns, Assistant Airport Director
Rebecca Fribley, Sr. Property Management Specialist**

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, December 2 was cancelled.
3. That on Thursday, December 9, 2010 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the special meeting of Wednesday, November 3, 2010.

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 17, 2010.

6. SUBJECT: LEASE AGREEMENT – AIRPORT CONNECTION, INC, DBA ROADRUNNER SHUTTLE & LIMOUSINE SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Airport Connection, Inc, a California Corporation, dba Roadrunner Shuttle & Limousine Service, for 120 square feet of office space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$149, exclusive of utilities.

Approved the recommendation; Agreement No. 201069

7. SUBJECT: LEASE AGREEMENT – HOMER T. HAYWARD LUMBER COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Homer T. Hayward Lumber Company, Inc., a California Corporation, for 54,126 square feet of improved land, at 79 Frederick Lopez Road, at the Santa Barbara Airport, effective December 8, 2009, for a monthly rental of \$7,675, exclusive of utilities.

Approved the recommendation; Agreement No. 201096

8. SUBJECT: LEASE AGREEMENT – WENDY BREAKSTONE LADD, DBA THE FABRIC QUARTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Wendy Breakstone Ladd, a Sole Proprietor, dba The Fabric Quarter, for 408 square feet of office and storage space in Building 258, Units D & H, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$506, exclusive of utilities.

Approved the recommendation; Agreement No. 201097

9. SUBJECT: LEASE AGREEMENT – SECC CORPORATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with SECC Corporation, a California Corporation, for 5,005 square feet of unpaved land at 115 Frederick Lopez, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$753.

Approved the recommendation; Agreement No. 201098

10. SUBJECT: NOVEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Martin/Griffin. Unanimous voice vote.

LIAISON REPORTS

ACTION: The new City of Goleta Liaison Councilmember Roger Aceves was introduced. Staff and Commission bid a fond farewell to outgoing Liaison Councilmember Ed Easton.

ADMINISTRATIVE REPORTS

11. SUBJECT: TRANSPORTATION SECURITY ADMINISTRATION (TSA)

RECOMMENDATION: That Commission receive a presentation on TSA operations at the Santa Barbara Airport – Federal Security Director Jeff Spach

ACTION: Presented.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Airline Terminal Public Arts Program
 5. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects Wetland Mitigation Plan
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

7:35 p.m., on order of Chair Miller.

Karen Ramsdell, Airport Director

Rebecca Fribley, Recording Secretary